

# **BUILDING PERMIT APPLICATION**

## **Village of Poplar, Douglas County, State of Wisconsin**

Name : \_\_\_\_\_ Date of Application: \_\_\_\_\_

Present Address and/or Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Tax Parcel Number: \_\_\_\_\_

Address and Legal Description of Building Site: \_\_\_\_\_

Anticipated Date of Construction: \_\_\_\_\_

What are you building: \_\_\_\_\_

Approximate Size: \_\_\_\_\_ Approximate Value: \_\_\_\_\_

If new construction, has a fire number been applied for ?

This site is zoned for: Agriculture \_\_\_\_, Residential \_\_\_\_, or Commercial \_\_\_\_

Sanitary System: Municipal \_\_\_\_, Private \_\_\_\_\_

**County approval is needed for any system except the Village sewer system. To connect to the Village Sewer System you will need to fill out an application with the Village Clerk, pay the \$2,000.00 connection fee, and attend a sewer meeting to inform the sewer commission of your plans - BEFORE YOU BEGIN. Sewer meetings are held on the first Monday of each month at 6:00 pm. You will also need to check with Douglas County Land Records for wetlands and soils map before any building preparations begin and contact our local building inspector Rob Lietha @ 218-393-6482 if you are building or acquiring a new residential structure or a used mobile home.**

On a separate sheet of paper, please diagram in detail, the building construction with the approximate size of the building, the distance in feet from property lines, roads, highways, lakes, streams, and etc. A computer aerial view photo with property marked is an option. Also, please diagram the intention of how and where the sewer system will be installed and located.

X \_\_\_\_\_ Property Owner's Signature.

\*Please bring the \$100.00 Building Permit Fee with your application. You will need to present your application and maps to the Village Board. Board meetings are held on the second Tuesday of every month at 7pm. Please contact the Village Clerk, Pennee Krawczyk@ 364-8589 to get your name added to the agenda.

Permit will be issued with Board Approval.

Board Approval Date: \_\_\_\_\_ Board Denial Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_. Signature of Village Clerk: \_\_\_\_\_