

INSTRUCTION FORM

For Sewer Service Application

1. Complete the attached application for sewer service hook-up.
2. Return the completed application and instruction form to the Village Clerk not less than thirty days before work is scheduled to begin. Your application will be submitted for approval to the Village Sewer Commission, who meet the first Monday of each month. **You will not be permitted to precede with your hook-up without their approval.**
3. The application will then be presented for approval to the Village Board at their meeting the second Tuesday of each month. Upon approval by the board, and receipt by the clerk, of the hook-up fee, in the amount of \$2,000, the application will be returned to you.
4. The work must be inspected and photographed before being covered. When the project is complete, and certified by an installer licensed in the State of Wisconsin, a copy of the application and pictures shall be returned to the Village Clerk at P.O. Box 137, Poplar, WI 54864 for filing.

NOTE: The approval of this permit is not final without a licensed installer's signature and a complete set of pictures.

No plumber, pipe fitter, or other person will be permitted to do any plumbing or pipe fitting work in connection with the sewer system without first receiving a license from the State of Wisconsin.

This section for official use only.

Approved / Disapproved Date _____

Date Application returned to applicant: _____

Date filed: _____

Received connection fee on _____ In the amount of \$ _____

Check #

Clerk Signature _____